

Arts Organisations Applying for Funding totalling over £10,000 per annum should use this form for (a) Infrastructure Grants; (b) Arts Impact Fund; and (c) Sustainability Programme *

Who can apply

Venues, organisations and major events which exist to promote engagement with and participation in arts and culture and require total support of £10,000 or over annually. If you are an arts venue you should apply at the beginning of each year (March meeting) for the following financial year's support e.g. March 2016 for 17/18 funding. Applications received after this may not be considered. All other applications can be received at any other time according to our published schedule which can be found at www.iomarts.com. * See Arts Funding Strategy at www.iomarts.com.

Procedure

For financial assistance from the Isle of Man Arts Council for arts organisations established in the Isle of Man during the period 1 April 2017 to 31 March 2018, complete the enclosed form and return it to the address below. The deadline dates for receipt of applications can be obtained at www.iomarts.com, by telephoning **+44 1624 694598** or emailing iomartscouncil@gov.im. Awards will not be made retrospectively.

Terms and Conditions

Written Report: Recipients of grants and underwriting are required to submit an End of Project Monitoring Report at the end of the financial year during which funding is awarded or within two months of an event. Failure to return a completed End of Project Monitoring Report form in a timely manner, together with substantiating receipts for expenditure, will affect future applications and where applicable will result in you being required to repay the amount awarded in full. The Arts Council reserves the right to use the information contained in the end of project report and photographs where appropriate including, but not limited to, our website and social media. End of Project Monitoring Report forms are available by telephoning the number below or to download at www.iomarts.com.

Use of Funding: It is a condition of all grant awards that the money awarded is used only for the reason specified in your application.

Publicity: The Arts Council MUST be acknowledged in press releases, interviews, articles and on all publicity materials with the logo and wording *'Supported by the Isle of Man Arts Council'*. A copy of the Arts Council logo is available by email on request or to download at www.iomarts.com. Failure to acknowledge Arts Council support will affect future applications and where applicable will result in you being required to repay the amount awarded in full.

Other Income: Failure to declare other income sources (including Government, Culture Vannin, etc) may result in your application being ruled ineligible. If the applicant is indebted to any Government Department please notify this office as this may affect your application.

Audited Accounts: It is a condition of funding to organisations that a copy of your latest audited accounts is submitted to be held on our files. Please contact us if you do not have audited accounts so that we can discuss your situation.

Planned Evaluation: Details of your plan for evaluation of the event(s) will be required (Note: Not applicable if your event is an entry into a competition or festival).

Arts Council Objectives

Please demonstrate how your application meets one or more of the objectives below

- Contribute through the arts to the Island's prosperity.
- Provide a sound and sufficient infrastructure for the arts in the Island.
- Promote Manx cultural identity through the arts.
- Adhere to the good governance principles of the Isle of Man Government.
- To raise the quality of the Island's architecture and built environment.
- Encourage the people of the Island to enjoy the arts, whether through attendance or participation.



Putting the Customer **First**

Funding Application 2017 -2018

Arts Organisations

(Financial Year 1 April 2017 to 31 March 2018)

Please complete in BLOCK CAPITALS and in black ink.

For office use only:

Applicant details

| | | | |
|---|-----|--------|--|
| Name of Organisation | | | |
| Contact Name | | | |
| Address | | | |
| | | | |
| Email address | | | |
| Telephone numbers | Day | Mobile | |
| Payment by cheque to: _____ | | | |
| Or via BACS to Account in the name of _____ | | | |
| Account number _____ Sort Code _____ Bank _____ | | | |

Application for a Grant

For what purpose would the Grant be used? Attach full supporting information as applicable.

Give a full breakdown of principal costs of the grant, including those funded by other sources of income.

| Item (travel, etc.) | Details | Estimated cost |
|--|---------|----------------|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| Total cost | | |
| Total amount applied for | | |
| Source | | Amount |
| Any other income including Government funding and Artist's fees | | |

Application for Underwriting

For what purpose would the underwriting be used. Attach full supporting information as applicable, including your plan for evaluation of the event.

| Estimated expenditure | Amount | Estimated income | Amount |
|---|--------|--|--------|
| Fees for performers or tutors including per diem and expenses | | Ticket sales | |
| Travel | | Ticket price(s)/fee charged | £ |
| Accommodation | | Participant's fees | |
| Advertising | | Sponsorship | |
| Printing/Photocopying | | Other (specify) | |
| Venue hire | | Other (specify) | |
| Other (specify—use separate sheet if necessary) | | Any income applied for from other sources including Government | |
| Management fees | | Total income | |
| Total expenditure | | Income less expenditure | |
| | | Funding requested for this event | * |

Will any part of the proceeds of the event be donated to charity?

Yes No

Note: The Arts Council will NOT fund claims for hospitality/refreshments for workshop participants, club members or event organisers.

| | Source | Amount |
|--|--------|--------|
| Any other income including Government funding and Artist's fees | | |

How would the balance be found?

All applications complete the following

| | |
|--|---|
| Where did you hear about the Arts Council's Funding Schemes? | |
| Which section of the Arts Council's Strategy does this application fulfil? | |
| Infrastructure Grants <input type="checkbox"/> | Arts Impact Fund <input type="checkbox"/> Sustainability Programme <input type="checkbox"/> |

All applications complete the following

CHECK LIST: For applications under the ARTS IMPACT FUND, you must ensure that you have attached a signed authorisation form (see Arts Impact Fund section of the Arts Council's current funding strategy document at www.iomarts.com).

Declaration

I hereby certify that all the information given on this application is true and accurate. If successful, I undertake to credit the Isle of Man Arts Council in **all publicity** and to abide by any conditions attached by the Isle of Man Arts Council. I agree to supply **proof of expenditure (receipts) and an End of Project Monitoring Report by the end of the current financial year**. If the applicant is indebted to any Government Department please notify the Arts Council as this may affect your application.

Signature

Date

Print name

Please note: The Arts Council will not consider claims for hospitality for workshop participants, club members or event organisers. Only claims for performers or tutors may be included for funding purposes.

Arts Council Disclosure:

Details of your application may/will be shared in the 2017/2018 Arts Council Annual Report.

Send completed form, together with supporting information to:

Isle of Man Arts Council
Department of Education & Children
Hamilton House, Peel Road, Douglas IM1 5EZ
Tel: +44 1624 694598
Email: iomartscouncil@gov.im

Arts Impact Fund Authorisation Form

If you are applying under the Arts Impact Fund, please contact the Arts Development Manager, Emma Callin, to arrange a meeting to discuss your application and the details on this form.

Name of Organisation

Contact Name

Email address

Telephone numbers

| | |
|-----|--------|
| Day | Mobile |
|-----|--------|

Proposed Project

How does this assist the Arts Council's objectives?

Date of meeting with Arts Development Manager

Approved

Yes

No

Arts Development Manager signature

Date