

## Arts Organisations Applying for Funding totalling over £10,000 per annum should use this form for (a) Infrastructure Grants; (b) Arts Impact Fund; and (c) Sustainability Programme \*

### Who can apply

Venues, organisations and major events which exist to promote engagement with and participation in arts and culture and require total support of £10,000 or over annually. If you are an arts venue you should apply at the beginning of each year (March meeting) for the following financial year's support e.g. March 2016 for 17/18 funding. Applications received after this may not be considered. All other applications can be received at any other time according to our published schedule which can be found at [www.iomarts.com](http://www.iomarts.com). \* See Arts Funding Strategy at [www.iomarts.com](http://www.iomarts.com).

### Procedure

For financial assistance from the Isle of Man Arts Council for arts organisations established in the Isle of Man during the period 1 April 2017 to 31 March 2018, complete the enclosed form and return it to the address below. The deadline dates for receipt of applications can be obtained at [www.iomarts.com](http://www.iomarts.com), by telephoning **+44 1624 694598** or emailing [iomartscouncil@gov.im](mailto:iomartscouncil@gov.im). Awards will not be made retrospectively.

### Terms and Conditions

**Written Report:** Recipients of grants and underwriting are required to submit an End of Project Monitoring Report at the end of the financial year during which funding is awarded or within two months of an event. Failure to return a completed End of Project Monitoring Report form in a timely manner, together with substantiating receipts for expenditure, will affect future applications and where applicable will result in you being required to repay the amount awarded in full. The Arts Council reserves the right to use the information contained in the end of project report and photographs where appropriate including, but not limited to, our website and social media. End of Project Monitoring Report forms are available by telephoning the number below or to download at [www.iomarts.com](http://www.iomarts.com).

**Use of Funding:** It is a condition of all grant awards that the money awarded is used only for the reason specified in your application.

**Publicity:** The Arts Council MUST be acknowledged in press releases, interviews, articles and on all publicity materials with the logo and wording *'Supported by the Isle of Man Arts Council'*. A copy of the Arts Council logo is available by email on request or to download at [www.iomarts.com](http://www.iomarts.com). Failure to acknowledge Arts Council support will affect future applications and where applicable will result in you being required to repay the amount awarded in full.

**Other Income:** Failure to declare other income sources (including Government, Culture Vannin, etc) may result in your application being ruled ineligible. If the applicant is indebted to any Government Department please notify this office as this may affect your application.

**Audited Accounts:** It is a condition of funding to organisations that a copy of your latest audited accounts is submitted to be held on our files. Please contact us if you do not have audited accounts so that we can discuss your situation.

**Planned Evaluation:** Details of your plan for evaluation of the event(s) will be required (Note: Not applicable if your event is an entry into a competition or festival).

### Arts Council Objectives

Please demonstrate how your application meets one or more of the objectives below

- Contribute through the arts to the Island's prosperity.
- Provide a sound and sufficient infrastructure for the arts in the Island.
- Promote Manx cultural identity through the arts.
- Adhere to the good governance principles of the Isle of Man Government.
- To raise the quality of the Island's architecture and built environment.
- Encourage the people of the Island to enjoy the arts, whether through attendance or participation.



Putting the Customer First

# Funding Application 2017 -2018

## Arts Organisations

(Financial Year 1 April 2017 to 31 March 2018)

Please complete in BLOCK CAPITALS and in black ink.

For office use only:

### Applicant details

Name of Organisation			
Contact Name			
Address			
Email address			
Telephone numbers	Day	Mobile	
Payment by cheque to: _____			
Or via BACS to Account in the name of _____			
Account number _____ Sort Code _____ Bank _____			

### Application for a Grant

For what purpose would the Grant be used? Attach full supporting information as applicable.

Give a full breakdown of principal costs of the grant, including those funded by other sources of income.

Item (travel, etc.)	Details	Estimated cost
<b>Total cost</b>		
<b>Total amount applied for</b>		
Source		Amount
Any other income <b>including</b> Government funding and Artist's fees		

## Application for Underwriting

**For what purpose would the underwriting be used. Attach full supporting information as applicable, including your plan for evaluation of the event.**

Estimated expenditure	Amount	Estimated income	Amount
Fees for performers or tutors including per diem and expenses		Ticket sales	
Travel		Ticket price(s)/fee charged	£
Accommodation		Participant's fees	
Advertising		Sponsorship	
Printing/Photocopying		Other (specify)	
Venue hire		Other (specify)	
Other (specify—use separate sheet if necessary)		Any income applied for from other sources including Government	
Management fees		<b>Total income</b>	
<b>Total expenditure</b>		<b>Income less expenditure</b>	
		<b>Funding requested for this event</b>	*

**Will any part of the proceeds of the event be donated to charity?**

Yes  No

**Note: The Arts Council will NOT fund claims for hospitality/refreshments for workshop participants, club members or event organisers.**

	Source	Amount
Any other income <b>including</b> Government funding and Artist's fees		

How would the balance be found?

**All applications complete the following**

Where did you hear about the Arts Council's Funding Schemes?	
Which section of the Arts Council's Strategy does this application fulfil?	
Infrastructure Grants <input type="checkbox"/>	Arts Impact Fund <input type="checkbox"/>
Sustainability Programme <input type="checkbox"/>	

All applications complete the following

**CHECK LIST:** For applications under the ARTS IMPACT FUND, you must ensure that you have attached a signed authorisation form (see Arts Impact Fund section of the Arts Council's current funding strategy document at [www.iomarts.com](http://www.iomarts.com)).

### Declaration

I hereby certify that all the information given on this application is true and accurate. If successful, I undertake to credit the Isle of Man Arts Council in **all publicity** and to abide by any conditions attached by the Isle of Man Arts Council. I agree to supply **proof of expenditure (receipts) and an End of Project Monitoring Report by the end of the current financial year**. If the applicant is indebted to any Government Department please notify the Arts Council as this may affect your application.

Signature

Date

Print name

**Please note: The Arts Council will not consider claims for hospitality for workshop participants, club members or event organisers. Only claims for performers or tutors may be included for funding purposes.**

### Arts Council Disclosure:

Details of your application may/will be shared in the 2017/2018 Arts Council Annual Report.

### Send completed form, together with supporting information to:

Isle of Man Arts Council  
Department of Education & Children  
Hamilton House, Peel Road, Douglas IM1 5EZ  
Tel: +44 1624 694598  
Email: [iomartscouncil@gov.im](mailto:iomartscouncil@gov.im)

# Arts Impact Fund Authorisation Form

**If you are applying under the Arts Impact Fund, please contact the Arts Development Manager, Emma Callin, to arrange a meeting to discuss your application and the details on this form.**

Name of Organisation	<input type="text"/>	
Contact Name	<input type="text"/>	
Email address	<input type="text"/>	
Telephone numbers	<input type="text" value="Day"/>	<input type="text" value="Mobile"/>

Proposed Project

How does this assist the Arts Council's objectives?

Approved      Yes                  No

Arts Development Manager signature

Date